



## CABINET

Notice of a Meeting, to be held in the Council Chamber - Ashford Borough Council on  
**Thursday, 24th June, 2021 at 7.00 pm.**

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The Members of the Cabinet are:-

Councillor Clarkson – Leader of the Council  
Councillor Bartlett – Deputy Leader and Portfolio Holder for Port Health  
Councillor Barrett – Portfolio Holder for Housing  
Councillor Bell – Portfolio Holder for Finance and IT  
Councillor Buchanan – Portfolio Holder for Environment and Land Management  
Councillor Clokie – Portfolio Holder for Regeneration and Corporate Property  
Councillor Feacey – Portfolio Holder for Community Safety and Wellbeing  
Councillor Forest – Portfolio Holder for Culture, Leisure and Tourism  
Councillor Pickering – Portfolio Holder for Human Resources and Customer Services  
Councillor Shorter – Portfolio Holder for Planning and Development

### **IMPORTANT INFORMATION FOR THE PUBLIC ABOUT THIS MEETING**

Subject to Coronavirus risk assessments and procedures, a very small number of members of the Press and public can register to attend and observe the Meeting in person (without speaking at it), on a first-come, first served basis.

To register to attend and observe the Meeting on this basis, please email [membersservices@ashford.gov.uk](mailto:membersservices@ashford.gov.uk) You will be sent details of the procedures established by the Council in order to manage the risk of COVID-19 at the Meeting, which may include requirements such as to wear face coverings, and to not attend the Meeting if you are affected by any relevant circumstances relating to COVID-19. You will be expected to confirm your agreement to these requirements prior to attendance.

However, instead of attending and observing in person, **the Council encourages everyone to take advantage of the opportunity to watch and listen to the proceedings at the Meeting via a weblink, which will be publicised on the Council's website at [www.ashford.gov.uk](http://www.ashford.gov.uk) about 24 hours before the Meeting.**

### **Summary of Public Participation for Planning Committee Meetings after 6 May 2021**

In line with legal requirements, and subject to Coronavirus risk assessments and procedures:-

- A small number of members of the Press and public can register to attend and observe the meeting in person;
- In addition, seats in the meeting room are provided for those who register to speak on each item1 , by following the procedure below:-

1. Written notice of a wish to speak at the meeting (by means of the procedure below) must be given, either to [membersservices@ashford.gov.uk](mailto:membersservices@ashford.gov.uk) or on the Council's website at <https://secure.ashford.gov.uk/committeesystem/haveyoursay.aspx> by **10:00 hours on the working day before the meeting.**

2. Registering to speak at the meeting confers the right to submit (and, if desired, make in person) a speech

3. All those registered to speak must submit to [membersservices@ashford.gov.uk](mailto:membersservices@ashford.gov.uk) by 10:00 hours on the day of the meeting, a copy of their speech in written, legible English. Speeches must be no longer than 400 words, printed in 12-point non-italic sans-serif font (e.g. Arial); any text above 400 words will not be read out. No speech should contain personal data about individuals, other than the speaker's name and (if relevant) postal address. Any registered speakers who do not submit their speeches as above are not permitted to speak at the meeting (even if present in person).

4. At the meeting:- (i) Speakers who are present in person may read their previously submitted speeches when called to do so, but may not read any other material; (ii) If speakers are not present in person, their previously-submitted speeches will be read to the meeting by a competent Officer for and on behalf of the speakers, at the normal times and in the normal order (subject to the Chairman's normal discretion).

**IMPORTANT:** An Officer reading any speech on behalf of any speaker shall have discretion to omit/edit out any inappropriate language, information or statements. If any defamation, insult, personal or confidential information, etc. is contained in any speech received from any speaker, and/or is read to the meeting by an Officer, each speaker accepts by submitting the speech to be fully responsible for all consequences thereof and to indemnify the Officer and the Council accordingly.

## **Agenda**

	<b>Page Nos..</b>
<b>1. Apologies</b>	
<b>2. Declarations of Interest</b>	1 - 2
To declare any interests which fall under the following categories, as explained on the attached document:	
a) Disclosable Pecuniary Interests (DPI)	
b) Other Significant Interests (OSI)	
c) Voluntary Announcements of Other Interests	
See Agenda Item 2 for further details	
<b>3. Minutes</b>	3 - 6
To approve the Minutes of the Meeting of the Cabinet held on the 27 <sup>th</sup> May 2021.	
<b>4. To Receive any Petitions</b>	
<b>5. Leader's Announcements</b>	

6.	<b>Minimum Energy Efficiency Standards - Financial Penalty Policy</b>	7 - 18
7.	<b>Electrical Safety Standards Regulations 2020 - Implementing Financial Penalties</b>	19 - 34
8.	<b>Fit and Proper Person Test for Relevant Protected Sites</b>	35 - 74
9.	<b>Net Carbon Zero Short-Stay Accommodation Proposal</b>	75 - 92
10.	<b>Digital Transformation of Visitor Information Services at the Ashford Gateway</b>	93 - 104
11.	<b>Ashford's Living Legacy for the Queen's Jubilee</b>	105 - 116
12.	<b>Joint Transportation Board - Minutes of 1st June 2021</b>	117 - 122
13.	<b>Trading and Enterprise Board - Minutes of 27th May 2021</b>	123 - 124
14.	<b>Local Plan and Planning Policy Task Group - Notes of 5th May 2021</b>	125 - 130
15.	<b>Schedule of Key Decisions</b>	131 - 140
16.	<b>Joint Transportation Board - Nomination of Membership</b>	
	The Selection and Constitutional Review Committee held on the 26 <sup>th</sup> April 2021 recommended to Cabinet that the following Members be appointed to the Joint Transportation Board – Cllrs Burgess, Cornish, Feacey, Bernard Heyes (Ch), Tina Heyes, Krause and Spain.	
	The Cabinet is asked to approve this recommendation.	
17.	<b>Items for Future Meetings</b>	
18.	<b>To Consider Passing the Following Resolution to Exclude the Public</b>	
	That pursuant to Section 100A(4) of the Local Government Act 1972 as amended the public be excluded from the meeting during consideration of the following item as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the public were present there would be disclosure of exempt information hereinafter specified by reference to Paragraphs 2 and 3 of Part 1 of Schedule 12A of the Act.	
19.	<b>HRA Acquisition</b>	141 - 154

Queries concerning this agenda? Please contact Member Services  
Telephone: (01233) 330349 Email: [membersservices@ashford.gov.uk](mailto:membersservices@ashford.gov.uk)  
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